

# BEST PRACTICE CATALOG

Project Title: **SUPERVISOR EVALUATION**

Function Category: ☐ PATIENT-FOCUSED ☒ ORGANIZATION ☐ STRUCTURES

Subcategory: **Improving Organization Performance** Heading: **Quality Improvement**

Key Word(s): **Supervisor Evaluation**

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Hospital: **Atascadero State Hospital**

**Purpose:** Develop a mechanism whereby employees, annually, have an opportunity to give feedback to their supervisors.

**Brief Description:** The supervisor evaluation tool provides anonymous feedback to supervisors and managers on various skill areas of supervision and management, communication, organization, motivation, evaluation, etc.

**Selection Basis/Criteria:** The tool not only provides feedback but serves as a training tool and reminder for both staff and supervisors about the expectation of good supervision. (Currently in Pilot Phase at Atascadero State Hospital.)

The following items are available regarding this Best Practice:

☐ Photographs ☐ Video Tape ☐ Drawings ☐ Manual

☒ Other : **Evaluation Tool**

DATE SUBMITTED: **September 17, 1998**